

03.500 Meetings

- 03.501 Quorum. Five members of the Board shall constitute a quorum for the transaction of business at a meeting and, except as otherwise provided in these Regents Rules, an act of the majority of the members at a meeting at which a quorum is present shall be an official action of the Board.
- 03.502 Importance of Attendance. Recognizing the broad authority and responsibility vested in the Board for the governance and operation of the System, there is a specific expectation that members of the Board recognize the importance of attendance at Board and committee meetings and make a sincere commitment to attend as many of these meetings as possible.
- 03.503 Regular Meetings. Unless otherwise specified by the Chairman, the Board shall meet in February, May, August, and November.
- 03.504 Special Meetings. Special meetings of the Board may be called by the Chairman or Vice Chairman when performing the duties of the Chairman or upon the written request of five members of the Board.
- 03.505 Regular Meetings of Standing Committees. Regular meetings of standing committees typically are held in conjunction with regular meetings of the Board.
- 03.506 Special Meetings of Standing Committees. Special meetings of standing committees shall be held upon the call of the chairman of the committee or upon the call of the Chairman of the Board.
- 03.507 Place of Meetings. Unless otherwise specified in the notice of the meeting, all Board and committee meetings shall be held in Denton, Fort Worth, or Dallas in one of the various facilities owned or leased by the System. A teleconference may be held in the manner and for the purposes provided by law.

- 03.508 Open Meetings. Board meetings shall be open to the public except as otherwise determined by the Board in accordance with state law.
- 03.509 Rules of Order. When not in conflict with these Regents Rules, Robert's Rules of Order shall be the rules of parliamentary procedure for Board and committee meetings.
- 03.510 Order of Business. Unless otherwise directed by the Chairman, the order of business at all meetings of the Board shall be as follows:
1. Call to order.
 2. Approval of minutes of preceding meeting(s).
 3. Consent agenda.
 4. Action items and committee reports.
 5. Executive session (when appropriate).
 6. Other business.
 7. Adjournment.
- 03.511 Annual Budget Review. The Board shall be provided a comprehensive presentation of all proposed operating and capital budgets at least once a year prior to Board consideration and approval.
- 03.512 Appointment or Removal. A roll call vote is required to appoint for the first time or remove the Chancellor or the President of an Institution. A majority of all members of the Board must concur to appoint or remove the Chancellor or a President or to terminate a tenured faculty member.

Adopted: November 15, 2007
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Revised: